

Institute on Aging (IOA) and Cognitive Aging and Memory (CAM) affiliation

Objective: provide participation acknowledgement for non-employees of the IOA or CAM in institutional activities and programs of the UF COM Institute on Aging and Cognitive Aging and Memory Program.

The broad criterion for an IOA/CAM affiliation: an outstanding faculty member at UF or other institutions who wishes to be associated with the IOA/CAM and actively collaborates with IOA/CAM faculty in specific clinical activities, research and/or education.

Benefits for the faculty with a courtesy appointment:

- have the title IOA/CAM Affiliate added to their current title
- included in our website and to the mailing list for: newsletters; events; training and funding opportunities; and other announcements
- invited to IOA/CAM faculty meetings and other department-wide activities
- participate in mentoring committees for IOA/CAM trainees

Procedures for Making and Maintaining IOA/CAM Affiliations:

1. A cover letter requesting and justifying the affiliation should be received from the applicant in addition to a vitae. The vitae should emphasize detailed scholarly accomplishments in research, teaching, clinical and professional service, as appropriate. The cover letter must clearly state, in details, how the proposed requested affiliation is intended to benefit the IOA/CAM. The nominee is expected to contribute resources for the research conducted and the education of the trainees of the IOA/CAM either alone or jointly with other IOA/CAM faculty. The word "resources" is to be interpreted broadly to mean intellect, scholarship, mentorship and other talents that significantly benefit the IOA or CAM program and its people.

2. The IOA/CAM executive committee must review the application and approve the initial affiliation of a nominee based on: the fit with the IOA and CAM missions; funding; the accepted standards for a particular title; and potential for lucrative collaboration and mutual benefits.

3. Upon approval by the IOA/CAM Executive committee, the affiliation candidate will be informed that he or she has been approved as an IOA/CAM affiliate.

4. Depending on their activities, the IOA/CAM affiliates may have to comply with IRB, NIH, HIPAA, laboratory safety, or other training requirements.

5. In July of each year, the IOA or CAM will request an annual activity report that describes the following four items: (a) a description of activities that benefited IOA/CAM and contribution to the education of IOA/CAM students, (b) any joint publication/presentation with IOA/CAM students, (c) teaching activities in IOA/CAM courses and (d) any other scholarly activities that benefit the Department/Program and its people. The Department Chair or Program Director should review the annual activity report. Upon consult with the appropriate IOA/CAM executive committee, the Department Chair or Program Director may terminate an appointment for noncompliance with the purpose of the appointment.

Note:

The IOA/CAM will not be under any financial responsibility for an affiliation appointment, unless a specific mutual agreement is reached.